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SEP 13 1954

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Transfer of a Ceiling Slot from Office of Research and Reports to Office of Scientific Intelligence

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1. In order to provide for the economic exploitation of scientific and technical matters available in the Scientific Intelligence Division, [redacted] Mission, it has been agreed among [redacted], [redacted]/I, [redacted] and ORR to establish a GS-13, Intelligence Officer (General Economist) position in this division by the reassignment for ORR use of one of the present positions authorized for the [redacted] staff. In return for this position it has been agreed that ORR will transfer one ceiling slot to [redacted] Headquarters Staff. (See Tab A and attachment)

2. The Office of Research and Reports proposes to abolish Slot No. P-1049, Intelligence Officer (Economist), GS-9 of the Planning and Review Staff. (See Tab A)

3. The Assistant Director for Personnel has concurred (See Tab B).

4. The Comptroller has stated that funds are available through adjustments. (See Tab C)

5. A new proposed table of organization for [redacted], which includes this one slot to be acquired by transfer from ORR, is currently under study by the Management Staff and you will receive in the near future a proposal accounting for this position.

6. Approval of the following is recommended:

a. Deletion of position no. P-1049 from the ORR [redacted].

b. Transfer of one ceiling slot from ORR to [redacted].

c. Deletion of slot no. POF-796, Scientific Intelligence Division and addition in lieu thereof, an Intelligence Officer (General Economist) GS-13.

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Class. Changed To:	TS S <input checked="" type="checkbox"/>
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By:	029

SIGNED

[redacted]  
Chief, Management Staff

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ATTACHMENTS:

- Tab A - Proposal
- Tab B - Concurrence of AD/P
- Tab C - Concurrence of Budget Div.

APPROVED:

Date: SEP 18 1954

/s/  
L. E. WHITE  
Deputy Director  
(Administration)

DISTRIBUTION:

- Orig. 1 - Office of Personnel
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